



**UMESH
RAUT**

VATSALA YASHWANT

**Travel Institute &
Delhi Travel Guide**

MCO - MISCELLANEOUS CHARGES ORDER

01. A GENERAL-PURPOSE VOUCHER ISSUED ON RECEIPT OF EXTRA PAYMENTS ASSOCIATED WITH A PASSENGER'S JOURNEY.

02. A DOCUMENT ISSUED BY A CARRIER OR ITS AGENTS REQUESTING ISSUED OF AN APPROPRIATE PASSENGER TICKET AND BAGGAGE CHECK OR PROVISION OF SERVICES TO THE PERSON NAMED IN SUCH DOCUMENT.

TYPES OF MCO

01. PAPER MCO

02. ELECTRONIC MCO

03. SPECIFIED MCO

04. UNSPECIFIED MCO

PAPER MCO

- # MCO WHICH HAS THE FOLLOWING ORDER AND BACKGROUND COLORS:
1. AUDIT COUPON: GREEN
 2. AGENT AND EXTRA COUPON: PINK
 3. EXCHANGE COUPONS: ONE TO FOUR COUPONS - LIGHT BROWN.

ELECTRONIC MCO

- # AN E - MCO IS COMPRISED OF THE FOLLOWING:
1. ELECTRONIC VALUE COUPONS
 2. PAPER AUDIT COUPONS
 3. PAPER AGENT COUPONS
 4. PASSENGER ITINERARY / RECEIPT
 5. OPTIONAL PAPER CHARGE FORM

SPECIFIED MCO

- # AN MCO WHICH IS ISSUED FOR SPECIFIED TRANSPORTATION (BY AIR, SEA OR LAND) OR FOR EXCESS BAGGAGE.

UNSPECIFIED MCO

- # AN UNSPECIFIED MCO HAS NO SPECIFIC VALUE ASSIGNED TO EACH COUPON AND NO FLIGHT DETAILS ARE SHOWN. IT IS ISSUED FOR SERVICES OTHER THAN THOSE MENTIONED UNDER SPECIFIED MCOS SUCH AS:
1. FOR FURTHER TRANSPORTATION AND / OR EXCESS BAGGAGE
 2. FOR REFUND



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MPD - MULTIPLE PURPOSE DOCUMENT

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| 01. | <i>A GENERAL-PURPOSE VOUCHER ISSUED ON RECEIPT OF EXTRA PAYMENTS ASSOCIATED WITH A PASSENGER'S JOURNEY.</i> |
| 02. | <i>A FORM USED FOR ISSUANCE OF INTERLINE ACCOUNTABLE TRAFFIC DOCUMENT OTHER THAN THE TICKET. IT IS A MULTI-COPY CARBONIZED FORM OR A DOCUMENT ISSUED COUPON-BY-COUPON FOR USE BY CARRIERS AND TRAVEL AGENTS.</i> |
| 03. | <i>THE MULTIPLE PURPOSE DOCUMENT IS ONE OF THE MOST VERSATILE ACCOUNTABLE DOCUMENTS. IT IS AN EXCESS BAGGAGE TICKET, SPECIAL SERVICE TICKET, TOUR ORDER, PTA, MCO AND AGENTS REFUND VOUCHER ALL ROLLED INTO ONE. IT CAN BE USED FOR MANUAL AND AUTOMATED ISSUANCE OF INTERLINE ACCOUNTABLE TRAFFIC DOCUMENTS OTHER THAN THE TICKET AND VALID FOR ONE YEAR FROM DATE OF ISSUE.</i> |